



Remote Learning Plan / Expectations

St. Joseph Catholic School, Wenatchee, WA
Fall 2020

We are excited to welcome students back to school on August 26 to kick off the 2020-2021 school year. As we begin our year utilizing a remote learning platform, we aim to provide a thoughtful and rigorous curriculum to all students. Listed below is the St. Joseph Catholic School Remote Learning Plan/ Expectations. Please become familiar with this plan and commit to working as a team with your children and school faculty to make this school year the best that it can be. Thank you for your dedication.

Instructional Delivery Platform

Google Classroom and other apps in the Google Suite, such as Google Docs. & Gmail, will be utilized across grade levels. Remind & Bloomz will also be used as a form of parent/ teacher communication. Instruction will be delivered using a blend of instructional videos, required live meets, and small group meets. Specialist time, independent work time, breaks, lunch, and recess are included in the daily schedule.

Teacher Expectations

Teachers will work at the school building within the contracted hours of 7:30a.m.- 3:15p.m, unless otherwise arranged with the principal. Throughout the school day, teachers will plan for instruction, create lesson plans, video and upload lessons, work with students, communicate with students and parents, and check and provide feedback on student work. Teachers will provide quality instruction across grade levels and be available to students and parents within contracted hours.

Communication

Each classroom teacher will send out a monthly newsletter outlining the plan for the month. Weekly lesson plans will be posted by Monday of each week in Google Classroom. Daily schedules and assignments will be posted in Google Classroom prior to 8:00 a.m. each day. Teachers will be available during office hours or by appointment.



Grading/ Reporting

All turned in work will be graded and returned, weekly. This is to ensure individual feedback for students and parents on a regular basis. Student-progress reports will be sent out monthly. Official report cards will be sent out at the end of each trimester, three times per year.

Student Expectations

- Be dressed appropriately and ready to learn by the 8:00 a.m. school start time each day.
- Behave in a respectful manner; to be kind to their parents, their siblings, and their teachers.
- Follow all listed live Meet expectations (Norms).
- Put forth effort to do their best work and to complete all daily assignments and to turn in all required weekly work.
- Stay organized with materials at home.

Parent Responsibilities

- Model a positive attitude
- Help your child log in to 8:00 a.m. morning all school prayer and classroom meets
- Help your child be ready for the school day, awake-alert-dressed-fed and ready to learn
- Help your child find a quiet space (preferably at a table) conducive for learning
- Help your child adhere to the school day schedule, to the best of your ability
- Help your child eat snacks, etc. during scheduled break times
- Help your child keep materials clean and organized
- Reach out to teacher with questions, concerns, or for assistance for your family
- Drop off completed work/pick up next week's work between 7:00 a.m. and 3:00 p.m. every Friday
- Contact teacher if child is sick and cannot participate on any given day
- All absences must be excused and work must be made up upon return to school



Schedule

**All grade levels will follow this daily schedule-all live meets, aside from the social offerings and office hours, are required. Daily attendance will be recorded.*

**Please let your teacher know of any special circumstances you may have so options can be discussed.*

Monday-Thursday

A.M.

8:00-8:15-Whole school live Google Meet for morning prayer, flag salute, and announcements from the principal

8:20-8:50-Class live Google Meet for **attendance**, class prayers, special intentions, and daily schedule outline

8:50-9:00-Brain Break

9:00-9:50-Math: Students will watch recorded **Math** lesson and work independently on paper/pencil assignment

9:50-10:00-Brain Break

10:00-10:50-Students will watch English language arts (**ELA**) instructional videos and work independently on assignment

10:50-11:00-Brain Break

11:00-11:30-Students will watch recorded **Religion** instructional videos and work independently on assignment-2 days with Mrs. Wright: 2 days with classroom teacher

11:30-12:15-Lunch/ Recess

P.M.

12:15-12:45-Live educational Google Meet with class to go over lessons, time for Q & A

12:45-1:15-Students will watch English language arts ***(ELA)** instructional videos and work independently on assignment

1:15-1:45-Small group educational live Google Meet with teacher, RazKids/ independent reading for rest of class

1:45-2:15-Mon./ Wed. -**Social Meet**, Tues./ Thurs. -**Teacher Office Hours** (Parents or students can meet with teachers)

2:15-2:45-Specialists: Music/P.E

*ELA includes reading, spelling, grammar, and writing.

Homework: Reading for at least 20 minutes per day for all grades. Grades 2-5 will also have math homework. Homework will not exceed one hour per day. No homework will be assigned on weekends.

Friday

A.M.

8:00-8:15-Whole school live Google Meet for morning prayer, flag salute, and announcements from the principal

independent work time, breaks, lunch, and recess are included in the daily schedule.

8:20-8:30-Class live Google Meet for **attendance**, class prayers, special intentions, and daily schedule outline

8:30-9:00-Brain Break (time to get to church/get ready for Mass)

9:00-10:00-Mass-Attend live, by appointment if offered, or watch recording

10:00-10:30-Brain Break

10:30-11:30-Reading test (grades 2-5), reading activity (grades K-1)

11:30-12:15-Lunch/ Recess

12:15-1:00-Educational flex time (science, art, social studies, finish up projects etc.)

1:00-1:30-Class live Google Meet/ Social-Wrap up the week

***All work needs to be turned in at the school between 7:00a.m. and 3:00p.m each**

Friday: Material for the next week and graded papers will be available for pick up at this time.

*Schedule is subject to change

Google Meet



Norms

Be On Time

- ➔ Wake up early
- ➔ Eat a good a breakfast/ lunch/snack before joining
- ➔ Log on a scheduled times

Presentation

- ➔ Wear school appropriate clothes
- ➔ Make sure you are in a place you can work

Chat Responsibility

- ➔ Only one person talking at a time
- ➔ Use the app to raise your hand
- ➔ Use the chat box only for questions

Check Your Surroundings

- ➔ Find a quiet place to work
- ➔ Make sure we can see you clearly
- ➔ Make sure that there are no distractions around you

Mute Yourself

- ➔ Mute your microphone when you enter a meet
- ➔ Mute yourself while others are talking

Communication

- ➔ Speak clearly
- ➔ Look at the camera when speaking
- ➔ Stay on topic

Be Prepared

- ➔ Make sure your device is charged
- ➔ Make sure that your work in completed
- ➔ Use headphones if you need to

Participation

- ➔ Stay focused and on task
- ➔ Be an active participant
- ➔ Take responsibility for your learning

Show R-E-S-P-E-C-T

- ➔ Be kind
- ➔ Be considerate
- ➔ Use good manners

Faith Excellence Service